

NOTES: STUDENT SERVICES MASTER PLAN CLUSTER MEETING
November 20, 2006 11:00 – 1:00 p.m. #103.2

Members present: Richard Armenta, Yolanda Chapa, Kathleen Christensen, Steve Christopher, Maggie de la Teja, Loretta Edelen, Raja Faris, Lucille Green, Susan Jones, Amber Kelley, Marie-Line McGhee, Soon Merz, Virginia Murillo, George Reyes, Carol Townsend

Members absent: Terry Bazan, Linda Caplin, Tyra Duncan-Hall, Vida Forest y Salazar, K. Leigh Hamm-Forell, Theresa Harkins, Mary Harris, Linda Kluck, Jean Montgomery, Emma Moore, Josh Moore, Tobin Quereau, Marvi Reyes, Cheryl Richard, Stewart Sachers, Louella Tate, Voncille Wright

1. Review initiatives, objectives and performance indicators
 - a. Instructional Support – Marie-Line McGhee
 - b. Outreach – Raja Faris
 - c. Streamline Enrollment – Louella Tate
 - d. Retention – Steve Christopher
 - e. Success – Virginia Murillo

The initiatives, objectives and performance indicators were discussed. Revisions will be made by the leads. The revisions will be sent to Kathleen by Tuesday, November 28th.

2. Other items
Linda, Virginia, Terry, Marie-Line, Steve C., Raja, Cheryl and Richard will need Master Plan input access. Peggy will notify Roslyn Wallace. Last day to input is December 6. Important to participate in the IPC prioritization process.
3. Prioritizing process
The group prioritized the 5 SS initiatives:
 - a. #1 - Improving students access to tutoring and testing technology
 - b. #2 - Increase enrollment and success
 - c. #3 - Streamline student enrollment process
 - d. #4 - Increase student success rate
 - e. #5 - Increase the transfer and graduation rate of general studies students