



### Instructional Resources & Technology

Instructional Development Services       Video Support Services  
 Contract Services       Other: \_\_\_\_\_  
 Dept. Contact: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
 \_\_\_\_\_ E-Mail: \_\_\_\_\_

### LOCATION RELEASE

\_\_\_\_\_ ("Facility Owner") does hereby permit the Austin Community College District and its representatives, employees, and students (collectively called "ACCD") to work on, create, direct, record and produce a video program, or segment of a video program, or element of another electronic medium, tentatively entitled " \_\_\_\_\_," at its facility located at the following address: \_\_\_\_\_

Facility Owner hereby permits ACCD to bring into its facility, or on the grounds of its facility, all equipment necessary for the production of the video program, at such times and on such dates as may be mutually agreed upon. ACCD is permitted to light any portion of the interior of the facility and to temporarily move furnishings and other items within the facility as necessary for the production of the video program.

In consideration of the use of its facility in a video program, or other electronic media, and for other good and valuable consideration, the receipt of which is acknowledged here, Facility Owner and its partners, directors, officers, shareholders, agents, representatives, employees, successors, and assigns hereby release and forever discharge ACCD, its agents, representatives, employees, students, and administrators from any and all claims, demands, damages, actions, causes of action, suits in equity, and liabilities of any kind whatsoever, known or unknown, directly or indirectly attributable to the production of the above described video program.

Facility Owner gives ACCD full permission to broadcast, cablecast, reproduce, distribute, and sell the above-described video program or other electronic media, and Facility Owner recognizes that the resulting video program or other electronic media will remain the sole property of ACCD.

Facility Owner:

Austin Community College Dist. Rep.:

Signature

Date

Signature

Date

Printed Name

Printed Name

Title

Telephone Number