

# College Wide Technology & Capital Outlay Committee

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MINUTES: April 10, 2009 HBC 301 1:30 – 3:30 p.m.

Attending: Domingo Alba, Herb Coleman, David Dunkin, David Fonken, Tracie German, Gary Hampton, Pat Howard, Jacki Jarzem, Ron Johns, Marcus McGuff, Soon Merz, Ava Nelson, Charles Quinn, Steve Self, Linda Smarzik, Richard Smith, Steven Spurlock, Jeff Stringer, Derek Thomas, Kirk White, Priscilla Wicker, Matt Wilson, Bill Woodhull

1. Minutes from March 13, 2009 *approved – motion by Herb Coleman, 2<sup>nd</sup> by Charles Quinn*
2. FY09 Budget <http://irt.austincc.edu/committees/cwtcoc/techplan.php>
3. FY10 Budget: Reminder that the technology budget will be reduced per Dr. Kinslow's budget planning priorities memo. Question: Does departmental software currently in the technology plan need to be re-entered during the budget process? Answer: No, the items do not need to be re-entered but the department does need to review for revised cost estimates.
4. Requests requiring committee approval – \$84,076
  - a. ESP emission, inspection & testing machine – AUTO [\$2,500] *approved – motion by David Fonken, 2<sup>nd</sup> by Kirk White*
  - b. Handbrake for bending sheet metal - WELD [\$5,372] *approved – motion by David Fonken, 2<sup>nd</sup> by Priscilla Wicker*
  - c. Microscope with Digital Camera – BIOL [\$2,243] *approved – motion by Domingo Alba, 2<sup>nd</sup> by Pat Howard*
  - d. Switch for HBC – ACCNET [\$67,000] fund returned to TPI 7 from cancelled Calence contract will cover cost *approved – motion by Bill Woodhull, 2<sup>nd</sup> by David Fonken*
  - e. Replace analog audio/video projection system – RTF [\$6,961] *approved – motion by Pat Howard, 2<sup>nd</sup> by Linda Smarzik*
5. Purchasing deadlines <http://www.austincc.edu/purchase/>
6. Dell Presentation – Jeanne Newberry presented information to the committee on a new Dell product under Non-Disclosure Agreement.
7. Reminder, departments should inform CWTCOC of departmental funds used for capital purchases.

General information:

Budget meeting set for **Tuesday, May 5<sup>th</sup> 8:30 – 10:30 a.m., HBC 301.1**