College-wide Technology & Capital Outlay Committee
February 8, 2008 http://irt.austincc.edu/committees/cwtcoc/
1:30 p.m. – 3:30 p.m.

Attending: Steve Christopher (for Kathleen Christensen), Herb Coleman, David Fonken, Sandy Gaskin, Donetta Goodall, Lyman Grant, Gary Hampton, Jackie Jarzem, Ron Johns, Eileen Klein, Mary Kohls, Terry Kotrla, Brette Lea, Marcus McGuff, Soon Merz, Roy Mosier, Bill Mullan (for Neil Vickers), Dianne Olla, Steve Self, Gaye Lynn Scott, Linda Smarzik, Reed Stoddard, Derek Thomas, David Tobey, Gary Weseman, Matt Wilson, Bill Woodhull

1. Approval of minutes of prior meeting (as posted online) 
   approved, motion by Bill Woodhull, 2nd by Jackie Jarzem

2. FY08 Budget Update
   under initiatives 22 and 25 items in gray need to be acted upon

3. Requests requiring committee approval
   [#28 Available Funding = $173,862.03]
   a. Pipe Beveller, Welding/RVS, $3,185 -- approved, motion by Sandy Gaskin 2nd by Mary Kohls

4. 26 Laptops for SAC, $38,175
   Request approved by Mary Hensley and Kathleen Christianson prior to committee review. The committee would like to see this as a pilot project in case of future requests from other campuses. There was discussion on security and housing the laptops (CYP has donated a laptop cart to SAC).

5. Update: BIOL Course Re-Design Project
   Herb Coleman
   Aguirre, Inc. has provided scans of the 50% Construction Document permit packages for the Biology Course Redesign Project for all five classrooms. I am preparing 3 hardcopy sets of each classroom to be distributed to Joe Napolitano, Don Lumus and Charles Lavender for comments and redlines with respect to electrical, mechanical and IT issues. These drawings are 50% complete and so we will receive the 100% sets next week. Actual work is scheduled for May and this summer. Two of the classrooms were on the current install list so they will already have the projector and teaching technology.

6. Update: Classroom A/V Projector Installations
   Herb Coleman
   We now have 204 teaching spaces with built-in technology. We embarked on a bold experiment this Winter break attempting to install 49 units. Each unit installed has to have electricity run to it. To date only the PIN installs are awaiting electricity. We are still waiting on the consoles. We ran into purchasing snags with the vendor and are now having to go out on bid.

Future Meetings: All meetings are in HBC-201 from 1:30-3:30 unless noted.

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