College-wide Technology & Capital Outlay Committee

October 13, 2006 http://irt.austincc.edu/committees/cwtcoc/ 1:30 p.m. - 3:30 p.m.

Attending: Kathleen Christensen, Herb Coleman, Linnea Fletcher, David Fonken, Sandy Gaskin, Lyman Grant, James Harris, Jacki Jarzem, Ron Johns, Eileen Klein, Mary Kohls, Terry Kotrla, Marcus McGuff, Soon Merz, Roy Mosier, Charles Quinn, Mike Reid, Steve Self, Gaye Lynn Scott, Linda Smarzik, Derek Thomas, Judy Van Cleve, Neil Vickers, Hazel Ward, Gary Weseman, Bill Woodhull

1. Committee Membership

2. FY07 Budget Update → http://irt.austincc.edu/committees/cwtcoc/techplan/

3. Requests requiring committee approval, see attachments: → http://irt.austincc.edu/committees/cwtcoc/forms.htm
   a. #20 Laptop Replacement Plan, Available = $265,832.92
   b. #21 Server Replacement Plan, Available = $22,910.28
      i. 2 Servers, HVAC/SVC, $11,005.50 – approved, motion by Soon Merz, 2nd by Gary Weseman
   c. #22 Network Printer Replacement Plan, Available = $37,406.00
   d. #24 Network Wiring & Equipment for Existing Labs, Available = $30,000
   e. #26 Special Needs Computer Replacement, Available = $40,000
   f. #27 Emergency Repair/Replacement, Available = $363,426.11
      i. Projector, COIS/RGC, $1556.19 – approved, motion by Neil Vickers, 2nd by Soon Merz
      ii. Sanders, BUCT/RVS, $8500 – approved, motion by Derek Thomas, 2nd by Bill Woodhull
      iii. Level, BUCT/RVS, $715 – approved, motion by Bill Woodhull, 2nd by Sandy Gaskin
      iv. Refrigerator, CHEM/RGC, $1600 – approved, motion by Mary Kohls, 2nd by Hazel Ward
      v. Mel-Temp, CHEM/RGC, $700 – approved, motion by Mary Kohls, 2nd by Hazel Ward
      vi. Ice Flaker, CHEM/NRG, $7000 – approved, motion by Bill Woodhull, 2nd by Terry Kotrla (Depending on Warranty Check)
      vii. Projector, INTE/SVC, $1400 – approved, motion by Soon Merz, 2nd by Mary Kohls
      viii. Microfiche conversion, INTE/SVC, $35,000 request cancelled

Late request submitted by Warren Heatwole -- 14” Radial Arm Saw, BUCT/RVS, $5,500 – approved, motion by Kathleen Christensen, 2nd by Neil Vickers

Laptop request guidelines -- there was much discussion about the wording of this document. It was approved with the following changes: a new document will be sent to committee
   - name of document should not include the word “replacement”
   - box one under “reason” section should be deleted and change reference at bottom of page to reflect this change
   - “responsibility” paragraph - second sentence removed, other small changes
   - title changes for supervisor signature

Future Meetings: All meetings from 1:30-3:30 unless noted:
November 10  May TBA (annual budget meeting)
February 9    June 8
March 9       July 13
April 13