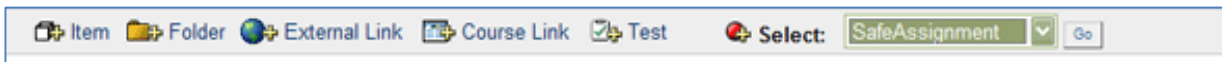


SafeAssign compares submitted assignments against a set of academic papers to identify areas of overlap between the submitted assignment and existing works. SafeAssignments are compared against several different databases, including: **Internet** – comprehensive index of documents available for public access on the Internet **ProQuest ABI/Inform database** – more than 1,100 publication titles and about 2.6 million articles from 1990s to present time, updated weekly (exclusive access) Safe Assign can be used to prevent plagiarism and to create opportunities to help students identify how to properly attribute sources rather than paraphrase. **SafeAssign is effective as both a deterrent and an educational tool.**

1. First: Instructor logs in to Blackboard Coursesite to create a SafeAssign assignment



1. choose the content area to add a safe assignment
2. Click **Edit View**
3. Choose **Safe Assignment**
4. Click **Go**

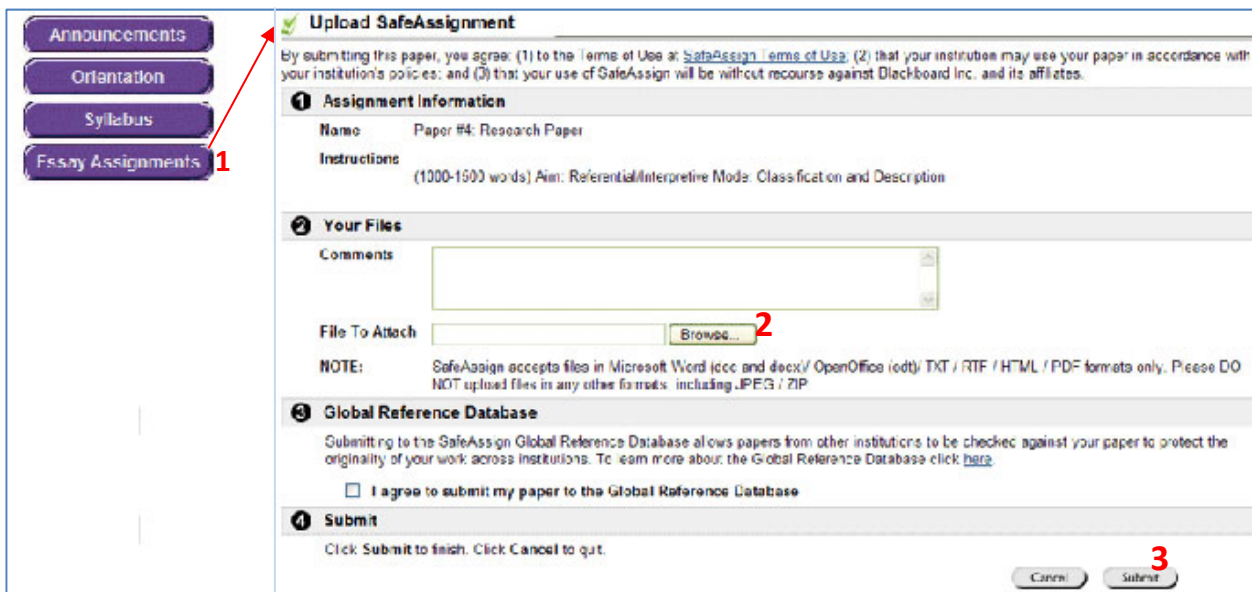
2. Complete assignment information including instructions and points possible

(note: in the case of Accepted/Revise grades, just enter a 1 point possible)

Upload SafeAssignment

2. Students submit assignments via Blackboard

1. From a content area within a course, students select the SafeAssignment and click **View/Complete**
2. Students browse to paper to submit their completed paper
3. Students click **Submit**



Upload SafeAssignment

By submitting this paper, you agree: (1) to the Terms of Use at: [SafeAssign Terms of Use](#); (2) that your institution may use your paper in accordance with your institution's policies; and (3) that your use of SafeAssign will be without recourse against Blackboard Inc. and its affiliates.

1 Assignment Information

Name: Paper #4: Research Paper

Instructions: (1000-1500 words) Aim: Referential/Interpretive Mode: Classification and Description

2 Your Files

Comments:

File To Attach: **Browse...** **2**

NOTE: SafeAssign accepts files in Microsoft Word (.doc and .docx) / OpenOffice (.odt) / TXT / RTF / HTML / PDF formats only. Please DO NOT upload files in any other formats including .JPEG / ZIP

3 Global Reference Database

Submitting to the SafeAssign Global Reference Database allows papers from other institutions to be checked against your paper to protect the originality of your work across institutions. To learn more about the Global Reference Database click [here](#).

I agree to submit my paper to the Global Reference Database

4 Submit

Click Submit to finish. Click Cancel to quit.

3

SafeAssign Originality Reports

After a paper has been processed, a report will be available detailing the percentage of text in the submitted paper that matches existing sources. It also shows the suspected sources of each section of the submitted paper that returns a match. Instructors can remove matching sources from the report and process it again. This may be useful if the paper is a continuation of a previously submitted work by the same student.

Because SafeAssign identifies all matching blocks of text, it is important to read the report carefully and investigate whether or not the block of text is properly attributed. **After submitting their work, a report is generated which can be seen by both you and the student.**

2 Student's Work						
Student ID	Student Name	Text	File	Matching	SA Report	Submitted
	Doe, John			16%		Fri Aug 07 16:04:49 CDT 2009

Suspected Sources

Click on a source to view the original, or click on the magnifying glass to see the source highlighted in the text below.

- 1 <http://www.quotes-about-life.org/funny.php>
- 2 <http://www.carrieunderwoodofficial.com/music/carnival-ride/so-small>

Re-process the paper without the selected sources

Paper Text

Amy Jones (pseudonym)

1 "In three words I can sum up everything I've learned about life: It goes on." By Robert Frost

Source: <http://myfamousquotes.com/index.php?aid=3885>

Life goes on whether you pay too much attention to this or too little attention to that. Tomorrow is inevitable. What you do today does affect tomorrow but nonetheless, tomorrow comes just as it did yesterday.

There is no other time in our lives when we blow things out of proportion like we do when we are teenagers. You missed the winning touchdown pass at the homecoming game, Suzie Q who looks better than you stole your boyfriend, you didn't get the new pair of sneakers that just came out, etc. and no doubt you were thinking my life is over. Well here is a news flash despite all those tragic events, life goes on. Of course all this emphasis and energy spent on worrying about petty things is mimicked from things we have learned from our family. From dad complaining about how he didn't get the big promotion at work to mom wondering why dad is spending so much time at the office, and both mom and dad not agreeing on when they will be able to get a brand new Lexus like Richie Rich from down the street. But you know what; you must figure it out learn from it, and move on. As we all know time only moves forward and so should we.

Long gone are the days when we as Americans had to deal with problems of survival. We no longer need to gather wood to start fires or go out and hunt for our livelihood. We have microwaves and grocery stores that make something so important such as eating as easy as 1, 2, 3. Even the most unfortunate of our society, are given the opportunity to look forward to tomorrow. For example, if by some unlucky chain of events, you find yourself homeless, there are shelters and soup kitchens to help you get by. Still, people these days are stuck on situations and the 'drastic' outcomes of what may or may not happen in each event. If we could just figure out a way to realize that life will not cease to exist, should each situation occur, we might find ourselves living a much more stress-free life. This is a life that I would quite frankly prefer over that of mom and dad mentioned in the previous paragraph.

2 Like Carrie Underwood said in her song "So Small" "While you're sitting around thinking about what you can't change and worrying about all the wrong things, time's flying by, moving so fast you better make it count 'cause you can't get it back. Sometimes that mountain you've been climbing is just a grain of sand."

While it is important to contemplate your decisions and to wonder about the future, never get caught up in the things you cannot change. What can you do about the past? Nothing can be done to alter what has already been done because life has already passed and moved on. This I believe.

Works Cited

- 1 <http://www.quotes-about-life.org/funny.php>
- 2 <http://www.carrieunderwoodofficial.com/music/carnival-ride/so-small>

SA REPORT Cited text is highlighted in blue. Source locations are listed at the top. Highlighted citations should be checked for 1)documentation and 2)percentage of overall paper.

• **Scores below 15 percent:** These papers typical include some quotes and few common phrases or blocks of text that match other documents. These papers typically do not require further analysis, as there is no evidence of the possibility of plagiarism in these papers.

• **Scores between 15 percent and 40 percent:** These papers include extensive quoted or paraphrased material or they may include plagiarism. These papers should be reviewed to determine if the matching content is properly attributed.

• **Scores over 40 percent:** There is a very high probability that text in this paper was copied from other sources.